



Business Korean : 1(01) Fall Semester 2025

Course Details

Course Title	Business Korean 1(01)
Course Code	
Credits / Hours	3/3
Semester & Year	Fall 2025
Pre-requisites	N/A
Co-requisites	Foreign Language Graduation Requirement
Department	SolBridge Korean
Course Coordinator	Kangrok, Lee

Contact Hours

Class Type	Days	Time	Room
Lecture	Tuesday and Thursnesday	13:00 – 14:30	1001

Instructor Details

Instructor	IL JIN(Jane), MOON
Room	2 nd floor cybernet-3, SolBridge
Consultation Hours	1. Tuesdays and Thursdays 13:00 – 14:30 2. Other times: By appointment or Open Door <ul style="list-style-type: none"> • Can Send Email for appointment • Open Door: If Instructor Free, Welcome
Email	moonie0106@naver.com
Telephone	010-4189-0903
Instructor Webpage	

Mission Map

Mission Based Goals	Approximate % of Course Content	Approximate % of Assessment
Writing	20%	20%
Speaking	30%	30%
Listening & Reading	30%	30%
Participation	20%	20%
Total	100%	100%

SolBridge Mission & Course Objectives

The goal of this course is to prepare students for Korean conversation program at SolBridge. SolBridge has the mission of educating the next generation of Asian Thought leaders. That mission includes knowledge of Korean language.

The course offers instruction in and practice of Korean conversation. Class activities will be used to prepare students for competence in Korean.

Three graduation credits are available for this course.

Ethics and Strategy

Teaching Methodology

The course will be implemented as a combination of lectures, discussions, as well as individual and group assignments. Attendance and full participation in the Reading, Writing, and Communication Study Groups will be required for consideration for completion of this course.

The course will be conducted using a variety of in-class handouts and multimedia tools designed to challenge students and provide practical skill development through guided discovery and practice.

Course Materials and Readings

Text

Title: **비즈니스한국어 1 Student's book-세종학당재단출판**
(Textbook will be changed depending on the situations.)

Other material

-Additional material will be given by the instructor, and students are expected to be prepared for class with this material before its assigned usage date. This may include links to articles, websites, or audio and video clips. Material assigned in class will generally be required for the next class. Students will need to review the material and be prepared to comment on and/or use the content during class work.

Assessment Method

There are 5 components to assessment in this class.

Component	Weight
1. Attendance	20%
2. Participation	10%
3. Assignments	10%
4. Mid-Term Exam	20%
5. Speaking test	10%
6. Final Exam	30%
Total	100%

Attendance (20%)

Attendance is required. Students are expected to come to Class and Study Groups on time. Repeated lateness or absence without appropriate excuse will be treated as withdrawal from the course.

Participation (10%)

Attendance and effective interaction with classmates during each and every Class and Study Group is required. Students are expected to come to class fully prepared for the lesson, to work sincerely to improve their communication skills, and to participate with others fully in order to help the class improve as a team.

Assignments (10%)

Submissions:

Please submit each assignment to the instructor on or before the due date at the start of class:

(a) Include your name, the assignment title, and the date on every page

Ex: Chan_assignment1_2025-09-03

Evaluation:

Assignments will be evaluated according to each of the following criteria:

(a) Fulfillment of the assignment's objectives

(b) Application of relevant skills

(c) Originality and creativity

(d) Neat presentation

(e) Correct and good language

Midterm Examination (20%)

The midterm examination is tentatively scheduled for one period during the week of **Oct 23, 2025**.

The examination will be for 60 minutes and will cover class material from the first week to seventh week. The instructor will announce the format of the examination in class before the actual date.

The midterm examination carries a weight of 20%.

Final Examination (40%)

The final examination is tentatively scheduled for one period during the week of **Oct 28, Dec 11, 2025**. The examination will be in two parts, a written test, and an interview. It will cover class material from the entire semester. The instructor will announce the format of the examination in class before the actual date. The midterm examination carries a weight of 20%.

Course Outline

This is a tentative outline. There will be adjustments as we move along. In each class, I will announce the reading material/ cases etc for the next class.

<u>Week</u>	<u>Chapter / Topics</u>	<u>Notes</u>
Week 1: Sep 2	orientation Unit 1-1	
Week 1: Sep 4	Unit 1-2	
Week 2: Sep 9	Unit 2-1	

Week 2: Sep 11	Unit 2-2	
Week 3: Sep 16	Review & Test	
Week 3: Sep 19	Unit 3-1	
Week 4: Sep 23	Unit 3-2	
Week 4: Sep 25	Unit 4-1	
Week 5: Sep 29	Unit 4-2	
Week 5: Oct 2	Review & Test	
Week 6: Oct 7	Unit 5-1	Chuseok Holiday
Week 6: Oct 9	Unit 5-2	Chuseok Holiday
Week 7: Oct 14	Unit 6-1	
Week 7: Oct 16	Unit 6-2	71 st anniversary of Woosong Foundation
Week 8: Oct 21	Review & Test	
Week 8: Oct 23	Midterm Exam -(20points)	Midterm Exam
Week 9: Oct 28	Final Exam (speaking test)-(10points)	
Week 9: Oct 30	Unit 7-1	
Week 10: Nov 4	Unit 7-2	
Week 10: Nov 6	Unit 8-1	
Week 11: Nov 11	Unit 8-2	
Week 11: Nov 13	Review & Test	
Week 12: Nov 18	Unit 9-1	
Week 12: Nov 20	Unit 9-2	
Week 13: Nov 25	Unit 10-1	
Week 13: Nov 27	Unit 10-2	
Week 14: Dec 2	Review & Test	
Week 14: Dec 4	Unit 11-1	
Week 15: Dec 9	Unit 11-2	
Week 15: Dec 11	Final Exam (written test)-(30points)	Final Exam
Week 16: Dec 16	check the Final Exam	

Plagiarism, Copying and Academic Dishonesty

I. Plagiarism is the unauthorized use of another's work or ideas and the representation of these as one's own.

Definition of Plagiarism: "The practice of taking someone else's work or ideas and passing them off as one's own". (OED)

This includes among others but not limited to:

- (a) copying another individual's or group's ideas and work, copying materials from the Internet and other published sources and producing such materials verbatim,
- (b) Using others' ideas and work without proper citation of the original proponent or author of the idea. Students are expected to produce original work of their own for assignments and examinations. A comprehensive definition and explanation of plagiarism will be given during the first class period, and students are expected to take serious note of this explanation.

These rules apply to Internet sources also. Students are strongly advised to access the following website and learn how to avoid plagiarism. It is the student's responsibility to learn this on his/ her own.

<http://owl.english.purdue.edu/owl/resource/589/01/>

SolBridge considers plagiarism as a serious breach of professional ethics. Plagiarism will not be tolerated in any form at SolBridge. Penalties can be as severe as expulsion from the university. To avoid plagiarism it always best to do your own work or cite the work of others as appropriate. Refer to your student handbook for a more detailed description of plagiarism and the associated penalties.

In this class, the rules are:

1. The first instance of plagiarism will result in a "zero" for the assignment in question.
2. The second instance of plagiarism will result in a fail grade for the entire course.
3. The third cumulative instance of plagiarism, academic dishonesty and violation of school disciplinary rules in this and other classes will result in serious disciplinary action which could include expulsion from SolBridge.
4. The instructor will report each instance of plagiarism, academic dishonesty and violation of school disciplinary rules to the disciplinary officer.

II. Copying Textbooks. copyrighted materials and academic dishonesty

- A.** Copying Textbooks and other copyrighted materials without permission of the publisher or author is tantamount to theft. Therefore, students are expected to purchase the prescribed books and other materials from the bookstore.
- Students using copied versions of books without permission will be asked to leave the classroom.
 - In addition, such students will get "zero" participation points and any other penalties as levied by the instructor.
- B.** Academic Dishonesty includes but is not limited to: (a) plagiarism, (b) cheating during examinations, (c) obtaining/ providing information for reports, assignments and examinations by fraudulent means, (d) falsification of information or data, and (e) false representation of others' effort as one's own.

Some examples of academic dishonesty are: copying from other students during examinations; copying material from other students' reports/ assignments and submitting the same as one's own report; creating fictitious interview materials for assignments or reports. These are just a few examples and are not exhaustive.

The rules on plagiarism, copying, and academic dishonesty are non-negotiable.

Key Dates

Date	Event
Oct 22, 2025	Midterm Examination
Oct 28, Dec 15, 2025	Final Examination

Appendix

Any other material that you want to tell students such as how to write reports, how to access materials etc etc.