



ACADIA
UNIVERSITY

English Language Centre

EAP 1000 READING AND WRITING

On Campus, Face to Face

Course Instructor:	Susanne Campbell
Email:	susanne.campbell@acadiu.ca
Phone:	902 585 1437
Office Location:	209 Fountain Commons
Office hours:	By request – in person or virtually

WHAT IS THE COURSE ABOUT?

Course Description

The main objective of this course is to improve your academic reading and writing skills. The main focus of the course will be on comprehension of short authentic and graded academic texts and reproduction of academic language in basic essay form.

This course is taught Monday to Thursday for 2 hours per day. **Total course hours: 80**

Curriculum Correlation: CEFR B1+

Pre-Requisites

Students must have successfully completed EAP 500 with an overall average of B (73%) or submitted one of the following proficiency test scores:

- Acadia Placement Test: 36-45 (B1)
- IELTS: 5.0
- TOEFL iTP: 497-520
- TOEFL iBT: 59-68

Learning Objectives

The **learning objectives** of this course are:

1. Generate ideas in writing and organize your ideas into paragraphs and essays, support your writing with details and examples, and use feedback to revise your work;

2. Write reports, summaries and cause-effect essays (4 or more paragraphs, up to 750 words);
3. Write with a range of simple, compound and complex sentences with a developing degree of accuracy in grammar, spelling and punctuation;
4. Use the Internet for basic research, and use basic documentation skills;
5. Read a variety of 2-3 page authentic and graded texts, discuss, find main ideas, take notes, and make predictions;
6. Use a range of reading strategies to help you improve your reading speed and comprehension;
7. Use a variety of strategies to help you develop you general and academic vocabulary.

Required Resources

Required Textbook and Practice: Q-Skills 3 Reading and Writing (3e); iQ Online Practice (3e)

Learning Management System: MOODLE is the online learning environment at Acadia University English Language Centre. This is the system that will host the learning materials and activities for this course.

Office 365: Contact Technology Services for assistance in setting up your Office 365 account. We will use various apps throughout the term including Teams (virtual classes), Outlook (email), OneDrive (file storage and sharing), PowerPoint and Word.

HOW WILL I BE ASSESSED?

Assessment Schedule

EAP 1000 RW Tasks	Percent weighting	Links to Course Learning Objectives
Attendance & Participation	5%	
Skills Assessments (4)	20%	1, 2,3,5,6, 7
Reading Tests (3-4)	20%	5,6
In-Class Writing Assignments (3-4)	20%	1,2,3,4,7
Major Writing Assignments (2)	15%	1,2,3,4,7
Final Exam	20%	1,2,3,5,6

Assessment Details

Attendance and Participation (5%)

Throughout the term, you will be expected to attend all classes, participate in classroom activities, and submit all homework on time.

Assessment: A grade will be given at the end of the term for overall attendance and participation.

Skills Assessments (20%)

In the unit skills assessments, you will be assessed on a variety of skills from your textbook and other classwork throughout the term. These skills include reading, vocabulary, writing, critical thinking, and grammar skills specific to each unit. You will be assessed through short tests and unit assignments.

Assessment: You will receive a grade based on the number of correct answers. Written responses will be assessed based on the EAP 1000 RW General Essay Rubric.

Reading Tests (20%)

You will study several short stories from graded readers throughout the term, for example: *The Doll's House and Other Stories* and *The Canterville Ghost and Other Short Stories*. You will be assessed using short tests. Each assessment will elicit critical thinking with a focus on plot, characters, themes, connections, inferences and comparisons.

Assessment: You will receive a grade based on the number of correct answers. Written responses will be assessed based on the EAP 1000 RW General Essay Rubric.

In-Class Writing Assignments (20%)

Description: You will have 45 minutes-1 hour to write a short text (minimum 250 words) based on a reading or topics discussed in class. Writing should be organized as a short essay with a clear format.

Assessment: Minor writing tasks will be assessed based on the EAP 1000 RW General Essay Rubric.

Major Writing Assignments (15%)

Major Assignment 1: Opinion Essay

Description: You will write a 600-750-word essay on an academic topic. You are expected to submit an outline, rough draft, and final draft for this assignment. The essay must contain research from at least two different sources and include APA-style citations, title page and reference page.

Assessment: This major essay will be assessed based on the 1000 RW Opinion Essay Writing Rubric found on Acorn.

Major Assignment 2: Cause-Effect Essay

Description: You will write a 600-750-word essay to show causes/effects in an academic topic. Students are expected to submit an outline, rough draft, and final draft for this assignment. The essay

must contain research from at least three different credible sources and include APA-style citations, title page and reference page.

Assessment: This major essay will be assessed based on the 1000 RW Cause Effect Essay Writing Rubric found on Acorn.

Final Exam (20%)

The Final exam is a comprehensive summative assessment used to help establish a benchmark of students' language proficiency level. The final exam will test vocabulary, reading and writing skills indicated by the learning objectives.

You will be given short authentic texts to interpret, analyse, critique, and summarize, and will be required to write a short essay on a related topic.

Assessment: Written responses will be assessed based on the EAP 1000 RW General Essay Rubric.

HOW WILL TEACHING AND LEARNING HAPPEN?

Sample Course Schedule

Week	Monday	Tuesday	Wednesday	Thursday
1	Opinion Essay (Genre)			Unit Assignment 1
2			ICW 1	Unit Assignment 2
3	Opinion Essay (Outline)	Vocabulary Quiz 1	Unit Skills Test 1	Reading Test 1
4	Opinion Essay (First Draft)		ICW 2	Vocabulary Assignment 2
5	Opinion Essay (Final Draft)	Vocabulary Quiz 2	Unit Skills Test 2	Unit Assignment 3
6			ICW 3	Reading Test 2
7	Cause Effect Essay (Genre)		Unit Skills Test 3	

8	Cause Effect Essay (Outline)		ICW 4	Unit Assignment 4
9	Cause Effect Essay (First Draft)		Unit Skills Test 4	Reading Test 3
10	Cause Effect Essay (Final Draft)		EAP Reading and Writing Final Exam	

HOW ARE MY RESULTS DETERMINED?

How your Final Result is determined

To pass this course, you need to demonstrate your attainment of each of the Learning Objectives. The range of grades available for assignments in this course and the final result in this course are:

Raw Score	Letter Grade	Grade Description
90 - 100	A+	Outstanding performance, demonstrating complete and comprehensive understanding of the subject matter, concepts, skills and application.
85-89	A	Excellent performance, indicating a superior grasp of subject matter and concepts; development of relevant skills and application to a high level.
80-84	A-	
77-79	B+	Good performance, indicating general understanding of subject matter and concepts; development of relevant skills and application to a moderate level.
73-76	B	
70-72	B-	

To successfully complete the EAP 1000 level, you must complete all components of the EAP program with no final mark lower than 65% in Reading and Writing, Listening and Speaking, and Focus classes with an overall average of B (72.5%) or more.

Your final program mark will be calculated as follows:

- Reading and Writing Final Mark 45%
- Listening and Speaking Final Mark 45%
- Focus Class: Listening and Notetaking 5%
- Focus Class: Discussion and Debate 5%

WHAT OTHER POLICIES/PROCEDURES SHOULD I KNOW ABOUT?

There are several other policies and procedures that you should be aware of relating to refunds, attendance, classroom expectations, and academic integrity.

Please refer to our Student Handbook at the following [link](#).

Statement of Inclusivity

Acadia University is committed to becoming a culturally safe and anti-oppressive community. This can only be achieved where there are simultaneous efforts to eliminate all forms of discrimination and harassment from our campus community, including the elimination of all discrimination, harassment and violence based on one's identity, including but not limited to, gender, race, class, ethnicity, sexual orientation, disability, gender identity, gender expression, and Indigeneity.

The Equity, Diversity and Inclusion Officer is available to students, staff, and faculty. The fundamental objective of the Equity Office is to prevent discrimination, sexual harassment, and personal harassment from occurring, in part by managing [Acadia's Policy Against Harassment and Discrimination](#). For more information, as well as for resources for students who believe they may have experienced or witnessed discrimination, sexual harassment, or personal harassment please contact Acadia's Equity, Diversity and Inclusion Officer, Polly Leonard, MSW, RSW (she/her/hers) at equity@ACADIAU.CA, and check out the [website](#).

English Language Centre courses take place in learning environments that are inclusive of gender identity, gender expression, sex, race, ethnicity, class, sexual orientation, ability, age, etc. Learners and educators expect to be always treated respectfully and in all interactions. Non-sexist, non-racist, non-homophobic, non-transphobic and non-heterosexist language is expected in English Language Centre classes, course content, discussions, and assignments.

WHAT STUDENT SUPPORTS ARE THERE AT ACADIA?

There are a number of student supports at Acadia for you to access if necessary, including accessible learning services, the women's centre, the equity office, the black student employment and cultural navigator, spiritual wellness, services regarding 2SLGBTQI+, and mental health support services.

The most up to date list is found on our website at the following [link](#).